



Federation of Bursledon C of E (C) Infant and Bursledon CA Junior School
Long Lane Bursledon Southampton SO31 8BZ
Telephone: 02380402869/02380402738



Richard Partridge
Acting Infant Headteacher

Emma Elliott
Acting Junior Headteacher

Wednesday, September 2nd 2020

Dear Parents/carers,

We hope that this letter finds you all safe and well after the summer break. With less than a week to go before we welcome all the children back to school on **Monday, September 7th 2020**, we wanted to offer you some updated information.

The start of a new school year is always a very special time – especially for those children joining Year R and those who are new to the Federation. Please rest assured that our amazing staff team will do all they can to ensure that the Bursledon learning adventure for all the children is as rich and rewarding as ever. However, as you would expect, things will continue to run differently in numerous ways and many of these changes are outlined below. There is a lot of information here and we ask you to bear with us to the end!

Our aim is to make the schools as safe as possible for all the members of our school community – children, staff and parents. Everyone has a responsibility to play their part. For example, by continuing to adhere to Government guidance on social distancing, wherever they are. We have had some concerning communications over the holiday informing us that children from our schools have not been adhering to the social distancing guidelines. We will continue to talk to the children about keeping themselves safe by following the guidelines both inside and outside of school, we would really appreciate it if you could do the same at home. It is especially important that you are aware of the expectations laid down in our **'Covid-19 Home School Agreement'** and this has been sent out to you again.

Communication

If you have an urgent message for the class teacher, please communicate via the school office by telephone or email. If the class teacher needs to speak to you regarding your child's school day, this will be via telephone. We ask that parents do not visit the school office unless they have called ahead to arrange a time. If you do approach the school office for an urgent query, only one person is allowed in at any one time. All visitors to the schools will be required to wear a face covering.

Bubbles

In order to reduce the possible transmission of the coronavirus, we will be operating primarily in 'class bubbles'. Movement around the school will be kept to a minimum and teaching staff will be adapting their teaching styles in order to minimise the amount of 'close contact' that they have with the children.

We will also be implementing staggered arrival and departure times in order to help maintain social distancing and relieve the congestion in the school vicinity – something that we know concerns many of you. Please see the table below for details:

Drop off and Pick up Arrangements

All classes will be using their outside classroom doors to enter and exit the building

<u>Year</u>	<u>Start</u>	<u>Finish</u>	<u>ENTRY/EXIT</u>
6	8.30-8.40	2.55	Junior playground gate
5	8.55-9.05	3.20	Junior playground gate
4	8.55-9.05	3.20	Junior pedestrian gate and then down the side of the school building
3	8.30-8.40	2.55	Junior pedestrian gate and then down the side of the school building
2	8.40	2.45	Jellyfish the Infant pedestrian gate at the front of the school and via the classroom door adjacent to the flag pole Swordfish/Seahorses via Infant playground gate
1	8.55	3.00	Infant playground gate
R – Phased start from 14.9.20 – 25.9.20 (please see details sent out previously). Arrangements below from 28.9.20 .			
Rainbow F	8.35	2.40	Via the side entrance between the Infant school and the Hub building in between the two schools
Octopus	8.50	2.55	
Dolphins	9.05	3.10	

By using this system we reduce contact between large groups of people at the beginning and the end of the day.

We are aware that these arrangements are likely to present difficulties to families with two or more siblings within the Federation and we will do all we can to work through these problems together. Staff will produce videos with further details of the Entry/Exit points that will be shared with you via the Federation website/learning platforms/the Bursledon Federation Facebook page.

It is important to emphasise drop off and pick up times will be a 'Drop and Go/Collect and Go' scenario. Please leave promptly so not to cause congestion to others and do not gather outside the school gates. For children experiencing difficulties we will of course do all we can to offer them the support they need. Unfortunately, we will need to ask that just **one parent per family** accompany their child/children and insist that parents do not enter the school building. This is not the 'Bursledon Way' but necessary during these 'strange times.' There will be separate information for the 'new to Year R' children.

Uniform

Children are required to wear school uniform but will be asked to come into school in their PE kits on designated days – teachers will let you know when these are.

School lunch

HC3S will continue to provide school dinner menus, although these are being temporarily adapted in order to help us to establish a different way of operating lunchtimes. Initially at least children will be eating their lunches in classrooms.

Breakfast Club/After School Club

Booking forms for Breakfast Club will be sent out this week. We are having to restrict numbers at the moment so please return swiftly. Please contact Creative Kidz for places in after-school club – please see Federation website.

School Bags

For important Health and Safety reasons Infant school children please only bring Bookbags (no rucksacks/backpacks) and Junior school children small rucksacks that can fit on the back of a chair/under a desk. All necessary stationery will be provided by the schools, so please don't bring in any from home.

Water bottles

All children will need to bring a named water bottle to school with them. We ask that this is filled at home please. Obviously children will be able to re-fill the bottles at school.

Reading Books

Please wait for further guidance before bringing reading books into school. We are currently investigating a way of recording comments about your child's reading without sending a reading record book home. It may be that we use Seesaw to do this.

Tapestry/Seesaw

If a class bubble has to be shut down due to Covid-19, online lessons for that class will continue for the duration of their self-isolation online. Thank you for your feedback on our use of learning platforms and we have taken this into account for future use.

Collective worship

Collective worship will take place daily as normal but in the children's classrooms. This will both be led by the teacher or by a member of SLT and streamed into the classrooms.

Homework

You will receive information about your child's homework from their teacher. All homework where possible will be posted on a learning platform.

Cleaning

Cleaning will continue to take place throughout the school day so that toilets and frequently touched areas such as door handles will be cleaned regularly. The schools have employed extra cleaners to enable this to happen.

Playtime and Lunchtime

Break time and lunch time will be zoned for each class to minimise contact with children outside of their bubble. These will also be staggered to reduce the number of children outside at any one time.

We appreciate this letter is very long and there is a lot of information here to absorb. We hope that we have answered any questions that you may have. It goes without saying that if there are any guidance changes, we will keep you informed.

Best wishes,

Richard Partridge - Acting Headteacher (Infants) Emma Elliott - Acting Headteacher (Juniors)



Love~Respect~Aspire