

Coronavirus (Covid-19) Home School Agreement

We cannot eliminate the risks associated with Coronavirus. However, we can take actions to minimise these risks when the school re-opens to all children in September 2020.

The following actions are drawn from Government Guidance published on July 2nd 2020: Guidance for full opening – schools and updated on August 28th 2020.

Schools are expected to assess their own risks and work through a system of controls. The guidance states: *'If schools follow guidance set out here they will effectively reduce risks in their school and create an inherently safer environment.'* (1)

	Control measure	
	Prevention	
1	Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (Covid-19) symptoms, or who have someone in their household who does, do not attend school	
	<p>The main symptoms of coronavirus are currently stated as:</p> <ul style="list-style-type: none"> • high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) • new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) • loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal 	
	<p>Action for School</p> <ul style="list-style-type: none"> • If member of staff is unwell and not fit for work then they will stay at home. If they are displaying symptoms of coronavirus they will follow self-isolation guidelines (1) and take a test ASAP. • If a member of staff becomes unwell with symptoms of coronavirus during the day they will avoid contact with others and go home. They will follow self-isolation guidelines (1) and take a test ASAP. Other members of their household should self-isolate for 14 days from when the symptomatic individual first had symptoms. • If a child becomes unwell with symptoms of coronavirus during the day they will be isolated while waiting to be collected go home. They will follow self-isolation guidelines (1) and take a test ASAP. Other members of their household (including siblings) should self-isolate for 14 days from when the symptomatic individual first had symptoms. • If a member of staff is living in a household with someone with coronavirus symptoms they must self- 	<p>Action for Parents</p> <ul style="list-style-type: none"> • Any absence from school will need to be reported to the school office in advance and the reason for absence given. • If a child is unwell they will be kept at home and the school will be informed. If they are displaying symptoms of coronavirus they will follow the guidance on self-isolation (1) and seek a test. Other members of their household (including siblings) should self-isolate for 14 days from when the symptomatic child first had symptoms. • Results of any testing will be reported to the school. • If a child becomes unwell with symptoms of coronavirus during the day at school, parents will arrange for their collection immediately and follow the guidelines above including taking a test and self-isolation. • If a member of the household of a pupil displays symptoms of the coronavirus then the pupil will not come to school as they will be self-isolating for 14 days.

	isolate for 14 days from when the individual was first symptomatic.	
2	Clean your hands thoroughly more often than usual	
	<p>Action for School</p> <ul style="list-style-type: none"> On arrival at school all members of staff will wash their hands for a minimum of 20 seconds. On arrival at school staff members will ensure that children will use hand sanitiser at the threshold. Children will be reminded to clean their hands frequently throughout the day including when they return from breaks, when they change rooms and before and after eating. 	<p>Action for Parents</p> <ul style="list-style-type: none"> Ensure that their child observes good handwashing regimes when at home – including washing their hands when leaving for school in the morning. Ensure that their child is encouraged to maintain these good habits when at school.
3	Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach	
	<p>Action for School</p> <ul style="list-style-type: none"> Provide stocks of disposable tissues in classrooms Provide a lidded bin in each classroom near the exit – this will be emptied during the day Staff members will avoid touching their mouths, eyes and noses when in school and encourage children to do the same. Staff will cover their mouths and noses with disposable tissues when they cough or sneeze If tissues are not available staff should sneeze into the crook of their elbow, not into their hands. Staff will then immediately clean their hands with soap and water or hand sanitiser Staff members will expect children to follow the same hygiene habits as above 	<p>Action for Parents</p> <ul style="list-style-type: none"> When at home encourage their child to follow the same hygiene habits as established in school.
4	Maintain enhanced cleaning, including cleaning frequently touched surfaces often (3) additional guidance is anticipated prior to September	
	<p>Action for School</p> <ul style="list-style-type: none"> Maintain a thorough cleaning schedule with more frequent cleaning of toilets, rooms and shared areas Staff have their own cleaning wipes <p>There will be regular cleaning throughout the day of:</p> <ul style="list-style-type: none"> Toilets Door handles Handrails Table tops Play equipment 	<p>Action for Parents</p> <ul style="list-style-type: none"> Children will be discouraged from bringing objects into school, particularly soft toys etc. Rucksacks and backpacks will only be permitted in the Junior schools and school book bags for the Infants.

	<ul style="list-style-type: none"> • Toys • Electronic devices 	
5	Minimise contact between individuals and maintain social distancing wherever possible	
	Close contact – defined as: <ul style="list-style-type: none"> • direct close contacts – face to face contact for any length of time, within 1 metre, a face to face conversation, or unprotected physical contact (skin-to-skin) • proximity contacts – extended close contact (within 1 to 2 metres for more than 15 minutes) • travelling in a small vehicle, like a car 	
	Action for School <ul style="list-style-type: none"> • Children will be encouraged to avoid close contact with each other and adults when in school. However, it is unrealistic to expect young children to fully adhere to social distancing within the context of classrooms. • Wherever it is possible to do so, staff will avoid close contact with children. They will be socially distant from each other when in school. • Maximum numbers of staff members will be permitted in shared rooms –ie. Staff toilets and staff room. Additional facilities for staff breaks will be created to minimise risks associated with social contact in school • Children will be grouped into a ‘bubble’ consisting of their class. • Each ‘bubble’ will avoid mixing with other ‘bubbles’ during the day when in the school building. • Each ‘bubble’ will have a staggered start/end to the school day. • Parents will be prevented from entering the school building when dropping off/picking up their children • Break and lunchtimes will be staggered • Initially at least, lunches will be eaten either in classrooms or outside • Toilets will be allocated to ‘bubbles’ to minimise mixing where possible. 	Action for Parents <ul style="list-style-type: none"> • Be punctual when following the timings for the start and end of the school day • Avoid mixing with other families – including their children – when travelling to and from school • Observe 2m social distancing at drop off and pick up times • Only one adult per family will walk with their child on the way to and from school • Communication between home and school will be conducted primarily by phone and email. In the rare event where this is unavoidable, parents will need to call ahead to make alternative arrangements • Parents will not be permitted to use the school toilets inside the building • Parents to send children into school wearing their PE kits on their designated days to avoid changing in school
6	Where necessary, wear personal protective equipment (PPE) (4) additional guidance	
	Action for School <ul style="list-style-type: none"> • If children arrive at school wearing face masks they will be asked to place these in a plastic bag that will be sealed until the end of the school day when the mask will be returned. • Provide PPE equipment for staff - mask, apron and gloves - when attending to the medical needs of 	Action for Parents <ul style="list-style-type: none"> • Ensure that children have the appropriate clothing available in school and that it is clean.

	<p>children that require contact that is closer than 2m and/or intimate care.</p> <ul style="list-style-type: none"> • Anyone using face coverings is expected to follow the relevant guidance on their safe use (7). 	
	Response to any infection	
7	Engage with the NHS Test and Trace process	
	<p>Action for School</p> <ul style="list-style-type: none"> • Staff will book a test for coronavirus if they are displaying symptoms (5). • Staff will provide details to their local Public Health England team of anyone they have been in 'close contact' with if they test positive for coronavirus (Covid-19) or if asked by NHS Test & Trace (6). • If a member of staff tests negative, if they feel well and no longer have symptoms similar to coronavirus (Covid-19), they can stop self-isolating. They could still have another virus and still avoid contact with others until they are better. Other members of the household can stop self-isolating. If well enough the adult can return to school. • If a member of staff tests negative but continues to have symptoms of coronavirus (Covid-19), they cannot stop self-isolating. Advice will be sought from PHE. 	<p>Action for Parents</p> <ul style="list-style-type: none"> • Parents will book a test for coronavirus if their child displays symptoms (5). • Parents will provide details to their local Public Health England team of anyone they have been in 'close contact' with if they test positive for coronavirus (Covid-19) or if asked by NHS Test & Trace (6). • Parents will inform the school immediately of any test results. • If a child tests negative, if they feel well and no longer have symptoms similar to coronavirus (Covid-19), they can stop self-isolating. They could still have another virus and still avoid contact with others until they are better. Other members of the household can stop self-isolating. If well enough the child can return to school. • If a child tests negative but continues to have symptoms of coronavirus (Covid-19), they cannot stop self-isolating. Advice will be sought from PHE
8	Manage confirmed cases of coronavirus (Covid-19) amongst the school community <i>School will actively seek advice on managing incidents of positive test results from Public Health England.</i>	
	<ul style="list-style-type: none"> • If school is aware that a member of the school community has tested positive for coronavirus (Covid-19) they must contact PHE. • If a member of staff has tested positive for coronavirus (Covid-19) they must follow the stay at home guidance (2) and self-isolate for at least 10 days from the onset of symptoms. Other members of their household should continue self-isolating for the full 14 days. • If a member of staff has tested positive for coronavirus (Covid-19) then the school will send home those 	<ul style="list-style-type: none"> • If a child has tested positive for coronavirus (Covid-19) they must follow the stay at home guidance (2) and self-isolate for at least 10 days from the onset of symptoms. Other members of their household should continue self-isolating for the full 14 days. • If a child has tested positive for coronavirus (Covid-19) then the school will send home those people who they have been in close contact with advising them to self-isolate for 14 days. All members of the child's class 'bubble' will be sent home to

	<p>people who they have been in close contact with advising them to self-isolate for 14 days. If this member of staff is in a class 'bubble' then all members of the class 'bubble' will be sent home to self-isolate for 14 days.</p> <ul style="list-style-type: none"> Household members of those contacts who are sent home do not need to self-isolate themselves unless the contact member themselves then develops symptoms. 	<p>self-isolate for 14 days including members of staff.</p> <ul style="list-style-type: none"> Household members of those contacts/members of the 'bubble' who are sent home do not need to self-isolate themselves unless the contact/'bubble' member themselves then develops symptoms.
9	Contain an outbreak by following local health protection team advice	
	<ul style="list-style-type: none"> The school will always seek advice from PHE on what actions to follow following positive test results within the school. In some cases PHE may recommend that larger groups of children need to self-isolate at home. 	<ul style="list-style-type: none"> Follow the advice given to the school by PHE in regard to the self-isolation of children.

- (1) <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>
- (2) <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- (3) <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>
- (4) <https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe>
- (5) <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>
- (6) <https://www.gov.uk/guidance/contacts-phe-health-protection-teams>
- (7) <https://www.gov.uk/government/publications/face-coverings-in-education/face-coverings-in-education>